



## **Reporting Policy**

It is the policy of Baltimore Figure Skating Club (BFSC) that every member, parent, or volunteer must report: (1) suspicions or allegations of child physical or sexual abuse; (2) actual or perceived violations of the USFS SkateSafe Program Handbook; or (3) actual or perceived violations of the BFSC SkateSafe Policy, Club Policies, or Codes of Conduct.

It is critical that all members, parents, and volunteers understand that they should not attempt to evaluate the credibility or validity of child physical or sexual abuse allegations as a condition for reporting to U.S. Figure Skating or to appropriate law enforcement officials.

### **Reporting Procedures**

#### Suspicious or Allegations of Child Physical or Sexual Abuse

1. Report to law enforcement: Suspicious or allegations of child physical or sexual abuse should be reported first to Maryland law enforcement. Reports can be made by phone at (410) 361-2235 (24 hours). For additional contact information or reporting options, please go do the Maryland Department of Human Services website at: <https://dhs.maryland.gov>. Under Maryland law, reports of sexual abuse may be made anonymously.

2. Report to U.S. Figure Skating: Suspicious or allegations of child physical or sexual abuse should be reported to U.S. Figure Skating by sending a detailed description of the abuse situation to [SkateSafe@usfigureskating.org](mailto:SkateSafe@usfigureskating.org)

3. Report to BFSC: Suspicious or allegations of child physical or sexual abuse should be reported to the BFSC Reporting Contacts:

- a. Bridget Carrig, Primary SkateSafe Compliance Contact  
Phone: 443-934-4316, Email: [bcarrig10@comcast.net](mailto:bcarrig10@comcast.net)
- b. Natalia Jones, SkateSafe Committee  
Phone: 443-465-5905, Email: [nataliafigure8@gmail.com](mailto:nataliafigure8@gmail.com)
- c. Michelle Daichman, SkateSafe Committee  
Phone: 732-239-4452 Email: [michellejgross@gmail.com](mailto:michellejgross@gmail.com)

It is possible that a coach, member, parent, volunteer, or other participant may witness behavior intended to “groom” a child for sexual abuse. All questions or concerns related to inappropriate, suspicious, or suspected grooming behavior should be directed to U.S. Figure Skating or any of the BFSC SkateSafe Reporting Contacts.

#### Violations of BFSC SkateSafe Policies or USFSA SkateSafe Program Handbook

1. Report to U.S. Figure Skating: Violations of any of the BFSC SkateSafe Policies or the USFSA SkateSafe Program Handbook should be reported to U.S. Figure Skating by sending a detailed description of the violation to [SkateSafe@usfigureskating.org](mailto:SkateSafe@usfigureskating.org).

2. Report to BFSC: Violations of any of the BFSC SkateSafe Policies or the USFSA SkateSafe Program Handbook should be reported to any of the BFSC Reporting Contacts as listed above.

Failure to appropriately report, making a false report, or retaliating against a reporter are violations of the USFS SkateSafe Program Handbook, the BFSC SkateSafe Policies, and U.S. Figure Skating’s Policy on Harassment and Abuse.

#### Violations of BFSC Club Policies or Codes of Conduct

Violations of BFSC Club Policies or Codes of Conduct should be reported to any of the BFSC Reporting Contacts as listed above. For a violation of a Code of Conduct, the member may file a written complaint with the BFSC Board of Directors. Depending on the severity of the offense, discipline may include the following:

First offense: club member will be addressed verbally (in private) regarding the violation.

Second offense: club member will be removed from the activity and given a written warning. A meeting with the member and/or member’s parents may be held.

Repeated offenses: if a club member continually violates any tenet of the Code of Conduct, repeat offenses will be taken very seriously by the club board. Discipline may include loss of club privileges for extended periods (suspension), and/or revocation of club membership. **IN THE EVENT OF A SUSPENSION OR REVOCATION OF CLUB MEMBERSHIP, NO MEMBERSHIP DUES (PRORATED OR FULL) WILL BE REFUNDED. ADDITIONALLY, ANY SUSPENSION OR REVOCATION OF CLUB MEMBERSHIP WILL CREATE A LAPSE IN MEMBERSHIP STATUS AND THEREFORE, INELIGIBILITY FOR COMPETITOR FUNDING.**

#### Confidentiality

BFSC and U.S. Figure Skating will maintain confidentiality with respect to the complaint, complainant, victim, accused, and other information related to the report and incident(s) until “notice” must be given about a suspension or the outcome of any proceedings.

Reports can be made anonymously, however, there must be enough detailed information within the report to allow U.S. Figure Skating or BFSC to investigate the claim.

Maryland law allows for the protection of the identity of a child abuse/neglect reporter.

When in doubt – report! If you have questions or concerns, ask any of the BFSC Reporting Contacts, or send an email to U.S. Figure Skating at [SkateSafe@usfigureskating.org](mailto:SkateSafe@usfigureskating.org).

More information on the SkateSafe Program can be found on the U.S. Figure Skating website at <https://www.usfigureskating.org/skatesafe>.

Adopted by the Board  
February 17, 2016